

**NORTH YORKSHIRE COUNTY COUNCIL  
HEALTH AND ADULT SERVICES EXECUTIVE**

**Meeting of the Health and Adult Services Executive**

**11 January 2019 at 9.00am  
Director's Office, County Hall, Northallerton**

**DECISION RECORD & MEETING NOTES**

**Present:** Councillor Michael Harrison and Councillor Caroline Dickinson

**Officers:** Richard Webb (RW), Anton Hodge (AH), Louise Wallace (LW)

**Minutes:** Dawn Day (DD) Governance Officer

NO.	ITEM	For Note/ Action
<b>1</b>	<b>Minutes of the previous meeting on 14 December 2018</b>	
	<p><b>AGREED</b> that the Minutes of the meeting of the Health and Adult Services Executive held on 14 December 2018 be approved as a correct record.</p> <p><b>Matters Arising</b></p> <p><u>Harrogate MIND</u> RW confirmed this work is ongoing.</p> <p><u>NHS Update – Transforming Care</u> This will now form part of Cllr Harrison and Cllr Dickinson's Keeping in Touch (KIT) meeting with RW.</p> <p><u>NHS Update – Social Care Green Paper</u> This is expected in April 2019</p> <p><u>North Yorkshire Stop Smoking Service</u> Decision Record has been published and will be implemented from 1 April 2019.</p>	DD to agenda for March 2019
<b>2</b>	<b>Debt Write-offs</b>	
	<p><b>Non-Key Decision</b></p> <p>Following consultation with the portfolio holder, a recommendation to be made to the Corporate Director, Strategic Resources to write off outstanding debt.</p>	

	<p><b>CONSIDERED:</b></p> <p>LW gave Councillors detailed background on 2 cases of outstanding debt.</p> <p>Following discussion, it was agreed by Councillors to write-off the 2 amounts outstanding.</p> <p>Councillors requested AH discuss with the Council's Assistant Chief Executive (Legal and Democratic Services) next steps that need to be taken to inform the debtors concerned.</p> <p><b>NOTED:</b></p> <p>It was noted by Councillors that the Council's processes have been significantly improved and additional checks introduced to avoid a repeat of debts accruing. LW confirmed that new systems have also been introduced between Council departments.</p> <p><b>AGREED:</b></p> <p>To recommend to the Corporate Director, Strategic Resources to write off outstanding debt. Documents signed by RW and Cllr Harrison.</p>	
<b>3</b>	<b>Any other business</b>	
	None for this meeting	
	<b>Date of next meeting</b> Friday 8 February 2019, 9.00am in Richard Webb's office, County Hall, Northallerton	